

# Curriculum Vitae

Introducing  
**Jeffrey Crewe-Brown**  
Junior Project Manager



## Personal Details

Contact person:  
Ruari Jansen

Contact Number:  
082 331 1404

Email Address:  
Ruari.jansen@aax.co.za

Full Name and Surname:  
Jeffrey Crewe-Brown

Nationality:  
South African

EE Profile:  
White Male

Languages:  
English

Area of Residence:  
Linden (Johannesburg)

Availability:  
Immediately

Rate/Salary:  
R475 per Hour excluding VAT

## Private and Confidential

To ensure absolute confidentiality, no contact may be made with any Referee or Employer without the express permission of the Candidate. In order to protect a Candidate's personal data no CV's may be forwarded to any third party without our express written permission. All electronic copies of CV's are to be securely stored (e.g. password protected) with any printed copies secured as confidential information.

# Executive Summary

Curriculum Vitae for: Jeffrey Crewe-Brown



## Overview:

Jeff's one goal or way of life is to continuously learn. Although always regarding IT, he has worked in a number of fields, all of which have been instrumental in helping him improve aspects of himself as well as broadening his experience and experiences in IT, from support to international work to IT in the financial industry.

# Qualifications

Curriculum Vitae for: Jeffrey Crewe-Brown



---

Type of Qualification	Qualification	Institution	Completion Date
Bachelor's Degree	BSc Computer Science	University of South Africa	2011 - Current
Course	Agile Project Management Registered Practitioner	APMG-International	2014
Course	PRINCE2 Registered Practitioner	APMG-International	2012
Grade 12 / Matric	Matric	Saint Stithians College	2001

# Career Summary

Curriculum Vitae for: Jeffrey Crewe-Brown



---

Company	Position	Start Date	End Date
allaboutXpert	PMO Consultant & Estimation SME	March 2010	Present
Man on a Bike	IT Support Engineer	August 2008	March 2010
Asustek Computers PTY Ltd	Marketing Specialist	January 2006	March 2008

# Skills

Curriculum Vitae for: Jeffrey Crewe-Brown



Skill Name	Skill Level	Years
Operating systems (Windows (all), Linux, OS X)	Expert	14
MS Office	Expert	14
MS Project	Proficient	5
MS SharePoint & SharePoint Server	Proficient	3
Software Development (VBScript, Vb.Net, C#, C , C++, HTML, CSS, PHP)	Proficient	5
Project Consultancy	Proficient	3
Project Management	Proficient	3
Estimation Subject Matter expert	Expert	5
SPR KnowledgePLAN (Parametric Model)	Expert	5
SEER for Software and SEER for I.T (Parametric Models)	Expert	5
aaX Project management Toolkit	Proficient	3
aaX AllboutTime	Proficient	3
aaX Schedule Audit	Proficient	1

Skill Level Key	
Appropriate Training Only	1
Limited Practical Experience	2
Solid Practical Experience	3
Extensive Experience	4
Expert	5

# Detailed Career History

Curriculum Vitae for: Jeffrey Crewe-Brown



<b>COMPANY NAME</b>	allaboutXpert		
<b>Job Title</b>	<b>Start Date</b>	<b>End Date</b>	
PMO Consultant	August 2010	Current	
<b>Summary</b>			
<p><i>Junior PMO Consultant</i></p> <ul style="list-style-type: none"> <li>Starting as a junior project consultant Jeffrey gained experience in software estimation, parametric models and the integration of these estimates into client project and business processes.</li> <li>The extent of this exposure included Prince, PMI and SDLC methodologies on projects at financial and corporate institutions additionally helping to enhance the services and expand product offerings.</li> <li>Working with the Project Management Office within a major financial institution, he has also experienced related requirements gathering and documentation including support, reporting and process improvement.</li> </ul> <p><i>Senior PMO Consultant</i></p> <ul style="list-style-type: none"> <li>Jeffrey took on the role of PMO consultant and estimation team lead which involved the day to day running and management of the team and service to the client, reporting, and communication to different management levels as well as continuous work to improve the service delivered to the client.</li> <li>Updating and providing training on processes followed and presenting this as well as feedback to client teams.</li> <li>This included customizing and working with Core Teams to conduct estimation projects to produce the best estimation output in consistent “best practice” formats (reporting templates and schedules).</li> </ul> <p><i>Estimation SME / Project Manager</i></p> <ul style="list-style-type: none"> <li>In collaboration with client Project management offices and Project teams Jeffrey has played the role of both project manager and a Subject matter expert to conduct the running, estimation and planning of various initiatives and project portfolios.</li> <li>He has Experience with various estimation toolsets and is used to working with different areas to deliver projects and services.</li> <li>Additionally in aid of IP generation and tailoring of planning and reporting requirements for clients Jeffrey is well versed in using macro automation to support processes and required life-cycle changes and output.</li> <li>Jeffrey is an accredited AGPM Agile Project Manager and Prince II practitioner</li> </ul>			

# Detailed Career History

Curriculum Vitae for: Jeffrey Crewe-Brown



## Projects worked on:

### Standard Bank:

- Project Office Estimation Service: Managing of the Estimation service for Standard bank which included the planning, delivery and estimation of projects and portfolios for the bank.
- Core Banking Transformation Estimation: Managing and customizing estimation service for Core Banking programme providing estimation services as providing analysis of acquired data to aid in scope planning of the predominantly SAP based components.
- Estimation Tracker: This is the tool that the SBSA team have been using to monitor and update progress on estimation requests but updates almost halted with the goal that SharePoint will replace the need for this
- Estimation Dashboard: Dashboard built for reporting at SBSA when Estimation service was requested to incorporate management of quoting by all other Service Delivery Partners in the specific area of the bank.
- Estimation SharePoint Portal: Replacement of the Excel based Estimation Tracker based on the same design and functionality but incorporating the benefits of the automated workflows and live reporting available through SharePoint. Transnet:
- SAP verification project: SME on the project to assist with project estimation, planning and scheduling.

### Nedbank:

- Project Estimation Service: Process and analysis automation and report creation to aid project estimation for the bank.

### ABSA:

- Project Office Estimation Service: Working with the Estimation service for ABSA bank which included the planning, delivery, estimation and reporting of projects for the bank.

### Component Tracker:

- Production of the WRICEF component tracking sheet automated initially for SBSA's Core Banking estimations and is continually changing for SAP or component based estimations at other clients including Nedbank and ABSA as well as to incorporate estimation tool improvements and the flexible project environments.

### EvA Initiator:

- In order to provide analysis on the comparisons between estimation results and project actuals this tool to provide initial export and analysis as input data for Estimate Vs. Actuals comparison at a per project level

### SEER-SEM Program Builder:

- In order to estimate a Program at a high level, an estimation performed at a summarized project level is often the best way forward and this will build programme estimates from an excel input sheet. Based on Rough Order Measurement type estimation but allowing for any level of WBS detail to ensure output is in a format easily usable for the Program Manager.

# Detailed Career History

Curriculum Vitae for: Jeffrey Crewe-Brown



## Resourcing Pivot Builder:

- A break out from the standard estimation report, this tool focusses on extracting and showing a simple view of the resourcing graph from an estimation allowing pilotable options especially for use of getting an overall resourcing view from a selection within extracts from multiple projects

# Detailed Career History

Curriculum Vitae for: Jeffrey Crewe-Brown



<b>COMPANY NAME</b>	Man on a Bike		
<b>Job Title</b>	<b>Start Date</b>	<b>End Date</b>	
IT Support Engineer	August 2008	March 2010	
<b>Summary</b>			
<ul style="list-style-type: none"><li>• Total IT support to SOHO businesses and end users</li><li>• Rapid response IT support throughout London</li><li>• Server Administration, Network and Desktop Support (remote and local), executive home user support. Client base included law and accounting firms, airlines, property investment companies, restaurants, and various other small to medium sized businesses</li><li>• Set up, supported, training and management of Windows servers and desktops, Apple Mac and Linux systems, and mobile (Blackberry, iPhone) installations.</li></ul>			

# Detailed Career History

Curriculum Vitae for: Jeffrey Crewe-Brown



<b>COMPANY NAME</b>	Asustek Computers (Pty) Ltd		
<b>Job Title</b>	<b>Start Date</b>	<b>End Date</b>	
Marketing Specialist	January 2006	March 2008	
<b>Summary</b>			
<p>Responsible for the following:</p> <ul style="list-style-type: none"><li>• Events management Product launches and exposure</li><li>• Edited and redesigned ad material</li><li>• Marketing Finance</li><li>• Performed all marketing roles for South African branch</li><li>• Set and re-evaluated budgets and targets</li><li>• Managed costs and expenses</li><li>• Media relations</li><li>• Achieved over 100% for general KPI targets</li><li>• Local sales targets doubled twice during 2007</li><li>• Attended annual and mid-year training and country updates hosted in Hong Kong and at the headquarters in Taiwan.</li></ul>			